

ADMINISTRATORS COUNCIL
Meeting of Tuesday, January 30, 2024
Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 9:30 a.m. Participating in the meeting were: T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Brian Moto; Dean Laura Nagle; and Vice Chancellor David Tamanaha.
2. Landscaping. Chancellor Hokoana noted the good appearance of the landscaping in the front of campus.
3. Molokai Farm. An organization has expressed interest in the possibility of subleasing a portion of the Farm.
4. Maui United Way. The Council discussed possible on-campus office accommodations for Maui United Way.
5. HIEMA. HIEMA has an office on campus in response to the wildfire disaster.
6. SBA and FEMA. Chancellor Hokoana reported that SBA, FEMA, and State of Hawai'i representatives will meet on campus next week. The Department of Health has reported that more than 5,000 residents are living in island hotels.
7. Nursing. Laura Nagle discussed a proposal to have the Nursing Department identified as a separate functional unit on the UHMC organization chart.
8. Campus Forum. The next Campus Forum will be on Tuesday, February 13, 2024. The Forum will cover topics such as enrollment, program reviews, and the biennium budget.
9. Campus Revenues. The Council discussed revenue and break-even calculations for the campus. David Tamanaha requested data regarding average class size by department.
10. Legislature. UHMC has been requested to submit testimony regarding a House bill to fund programs in the construction trades.
11. Air Conditioning. David Tamanaha reported that he expects delays in Laulima and Ho'okipa air conditioning projects after speaking with general contractors.
12. New Kitchen. Karen Hanada reported that AutoCAD and as-built drawings are being required for the new kitchen project.
13. MFIC. Karen Hanada reported that Hawai'i Tropical Fruit Growers would like to hold a conference on campus in collaboration with the Maui Food Innovation Center.
14. Campus Open House. Kulamanu Ishihara reported on Open House committee recommendations. Chancellor Hokoana noted that having entertainment encourages attendance.
15. Retiree Event. UHMC will host a reception for retirees.
16. Data Governance Training. Kulamanu Ishihara reported on data governance training requirements for staff and faculty.
17. 25Live. David Tamanaha reported that UH System has decided not to support 25Live scheduling software.
18. Commencement. The Council discussed a possible Commencement speaker.
19. 'Ulu. Karen Hanada said that the Hawai'i 'Ulu Cooperative is now working with the MFIC.
20. Adjournment. The meeting was concluded at 10:55 a.m.